



**Mamu
Tshishkutamashutau**
Innu Education

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APPLICATION

POST-SECONDARY EDUCATION ASSISTANCE PROGRAM (PSEA)

PERSONAL INFORMATION

applicant name	date applied	
phone	social insurance #	
email	dependents with applicant (print below)	
birth date	name	birthday (d-m-y)
marital status married single other	a)	
gender	b)	
sifn membership #	c)	
home mailing address	d)	
	e)	
	f)	

This agreement is between the Post-Secondary Student Support Program and the student named above. This agreement is effective as per the Assistance Period of this agreement.

The purpose of this agreement is to set out terms and conditions of the financial assistance that the PSSP has agreed to provide you, and to outline student obligations and expectations.

name	surname
date of birth (dd-mm-yy)	permanent address
town	province
postal code	phone
first nation	cell
status number	email
currently on employment insurance (y/n)	if yes, when does it expire (dd-mm-yy)
part b: dependent information (only those in care not under cssd)	
name	d.o.b. (dd-mm-yy)
name	d.o.b. (dd-mm-yy)
name	d.o.b. (dd-mm-yy)
name	d.o.b (dd-mm-yy)
part c: marital status	
single / single parent	married or common law / married or common law with dependents
spouse name	surname
d.o.b. (dd-mm-yy)	employer

employment insurance (y/n)	if yes, when does it expire (dd-mm-yy)
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part d: post-secondary program information	
school street/box address	province
postal code	phone
program name	fax
start date (dd-mm-yy)	completion date (dd-mm-yy)

student type	type of program
new continuing returning	certificate diploma degree other
duration of program (years)	year of study
1 2 3 4 other	1 2 3 4 other
type of study	what semester(s) are you requesting funding
fulltime part-time online	fall winter spring summer

training information	
1. student name	2. program applied for
3. institution & location	
4. have you been accepted? (y/n)	5. if yes, attach letter
6. program start (dd-mm-yy)	7. program end (dd-mm-yy)
8. high school graduate (y/n)	9. if yes, which year - if no highest grade
10. have you completed training (y/n)	11. type & institution
12. length of training	13. year completed (dd-mm-yy)

14. school mail address	15. school phone #
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to be filled out by MTIE post-secondary administration

part e: financial assistance – schedule & basis of payments

student	type of assistance	total \$
	living allowance	
	dependent(s)	
	transportation	
	rent/residence	
	tuition	
	required textbooks	
	grand total	

This is to certify whether the applicant meets all the requirements for funding under MTIE's PSEA program.

signature	date (dd-mm-yy)
approved for funding <div>yes</div> <div>no</div>	date (dd-mm-yy)

7.4 Conditions of the Agreement

1. You must make every effort to successfully complete the training course. If problems occur, you must contact the School Director (SD) immediately.
2. You must attend all classes unless otherwise excused by the training institute. Living/travel allowance will be adjusted to reflect unexcused absence.
3. Absences will be investigated and may be grounds for termination if your transcript reflects failing grades.

4. Termination will result if you are expelled, if you withdraw from, or if you complete your program ahead of schedule.
5. Financial assistance provided to you or on behalf of you is for actual costs incurred only.
6. You are responsible to ensure all receipts are provided to the SD for all transportation, books and rent if you request reimbursement or if you have been given an advance.
7. If receipts are not provided to the SD, PSEA will recover those costs through living allowances.
8. If you fail to complete your program for reasons deemed unacceptable by the SD you may be required to repay a portion of the financial assistance provided to you by PSEA for purposes of this agreement.
9. Any financial assistance is subject to the availability of funds provided to MTIE by Indigenous Service Canada (ISC). Financial assistance may be reduced or withdrawn based on these funds.
10. You must meet minimum academic requirements of the institution of your choice in order to receive funding from PSEA. If minimum academic requirements are not met, you will be placed on academic probation. Failure to meet minimum academic requirements while on academic probation will result in termination of funding.
11. You are responsible to submit and complete applications for financial assistance for each semester you plan to study at a post-secondary institute. Refer to PSEA policy for important dates.
12. You must advise the SD if any changes occur during your course of study, including but not limited to: marital status, number of dependents, address, course change, withdrawal from course, expulsion or academic probation.
13. If you plan to fly to your institute, the SD must be contacted at least 3 weeks before travel is planned.
14. You must manage your financial assistance in a responsible manner.
15. You must obtain a copy of the PSEA policy document (also available on the MTIE website) and become familiar with it. Failure to do so does not absolve you of your duties or the conditions of the agreement.

7.5 Employment Information

1. are you living with a parent	yes no
2. are you living with a spouse	yes no
3. if yes, spouse's name	
4. do you travel more than 50 km from residence to institution	yes no
5. mode of travel	car ferry train other

I certify that the information provided here is true and correct, and that I will immediately inform MTIE of any changes.	
signature	date (dd-mm-yy)

7.6 Privacy and Access to Information

The information collected in this agreement will be used by the SD for reporting purposes. This information may also be shared with ISC. Your information will be protected as per the Privacy Act and other applicable legislation. You will have access to your information if you request it.

7.7 Consent to Share Information

You, the participant, by signing below, provide written consent to the SD to share your personal information with the Government of Canada.

7.8 Monitoring and Audit Provisions

You, the participant, acknowledge and accept that your progress will be case managed, monitored and/or audited by MTIE or designate including a qualified auditor.

7.9 End of Agreement Requirements

1. You are responsible to provide the SD with official transcripts at the end of each semester, as well as your final transcript of marks and a copy of your diploma/certificate upon completion of your program. Failure to do so may result in the rejection of any of your future applications for funding from PSEA.
2. You are required to notify the PSEA of your employment status at the end of your training period, 12 weeks after your training period, 24 weeks after your training period, or until you find employment. Failure to do so may result in the rejection of your future applications to PSEA for funding.

7.10 Termination of Agreement

If any of these agreement terms and conditions are breached, either party may terminate this agreement in writing with no further obligation.

By signing this agreement, you agree that you have read and understood the above and agree to these conditions and requirements and you further understand that failure to fulfill these requirements and conditions could result in suspension of funding.

student name (please print & sign)

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(dd-mm-yy)

witness (please print & sign)

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(dd-mm-yy)

mtie office use only

received by	date received (dd-mm-yy)
authorized by	date authorized (dd-mm-yy)