



ACCEPTABLE USE OF COMPUTERS, INTERNET AND INTRANET TECHNOLOGY POLICY

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INTRODUCTION

MAMU TSHISHKUTAMASHUTAU-INNU EDUCATION ("the Board") endorses the use of existing and emerging technologies to promote educational excellence and cooperation through resource sharing, access to information and communication.

Consistent with this vision, the Board is providing access to its computer network to staff and students. Services on the network include the following, although all services may not be available to all users:

- Electronic mail (E-mail) within, and between, the Board's schools;
- Access to the Board's servers such as the electronic bulletin board and conferencing server;
- Access to modems from within the Board's network;
- Access to the internet.

The Board is committed to using reasonable care to prevent injury or damage from danger, which is, or ought to be, known to the Board, and to see that the premises provided for the accommodation of school children are as safe as reasonable care can make them.

In providing access to a global network, the Board recognizes its limitations in fully controlling access to inappropriate information and interactions. The Board has taken reasonable precautions to restrict access to controversial materials.

The users of the Board's network are required to adhere to the following terms and conditions to ensure responsible use of the Board's computer network.

POLICY STATEMENTS

1.0 DEFINITION

- 1.1 The Board's network is defined as the set of communication facilities and devices operated and administered by the School Board to facilitate communication with each other.

- 1.2 These facilities and devices include, but are not limited to, computers, modems, routers, hubs, telephones, and data lines registered under the Board's name. IN addition, any computer session involving any set of these devices will be deemed part of the network and subject to this agreement.

2.0 ACCEPTABLE USE

- 2.1 Use of the Board's network and internet must be consistent with the educational objectives of the Board. Furthermore, use of other organizations' networks or computing resources must also comply with the rules appropriate to those networks.

3.0 OWNERSHIP OF DATA

- 3.1 The Board owns all communication sent, received, and stored via its network facilities.

4.0 RELIABILITY

- 4.1 The board makes no warranties of any kind, whether expressed or implied, for the service it is providing. The Board will not be responsible for any damages suffered by the user. This includes, but is not limited to, loss of data resulting from delays, non-deliveries, miss-deliveries, or service interruptions caused by its own negligence or the user's errors or omissions.
- 4.2 Use of any information obtained via the Board's network is at user's risk. The Board specifically denies any responsibility for the accuracy or quality of information obtained through its services.

5.0 SECURITY

5.1 Network Security

- 5.1.1 Security on any computer system is a high priority, especially when the system involves many users. If you have identified a security problem on the network, you must notify your Site Administrator immediately.

5.2 User Security

- 5.2.1 Do not reveal any personal information relating to you or others.
- 5.2.2 Do not reveal your login/password to anyone. If you do, you are responsible for any misuse by another user. If you believe that another user has attempted to, or has used your account without authorization, notify your Site Administrator immediately.

5.3 Illegal Activities

- 5.3.1 Report any illegal activities to the appropriate authorities immediately.

6.0 PROHIBITED ACTIVITIES

- 6.1 Any illegal activities are strictly prohibited, including but not limited to the following:

- 6.1.1 Transmission of any material in violation of any law or regulation such as copyright materials, threatening or obscene material, or material suggesting pornography, racism, sexism, or discrimination of any kind;
 - 6.1.2 Use of the network to devise or executive any scheme to defraud;
 - 6.1.3 Vandalism, such as malicious attempt to damage or destroy equipment, software, data or another user, the Board's network, or any other network connected to the internet;
 - 6.1.4 Uploading, downloading, or creating computer viruses;
 - 6.1.5 Attempting to access unauthorized resources, entities, or data.
- 6.2 Activities inconsistent with education objectives including personal or commercial use, political lobbying or harassment or nuisance messages.
- 6.3 Activities that waste, degrade, or disrupt network resources or performance.
- 6.4 All disparaging remarks on public or private forms towards MTIE, its schools, students or the communities.

7.0 NETWORK ETIQUETTE

- 7.1 Users are expected to abide by the generally accepted rules of network etiquette. This MTIE policy applies to all communications on Board equipment and worksites, including but not limited to the following:
- 7.1.1 Be polite;
 - 7.1.2 Do not write or send annoying or abusive messages to others;
 - 7.1.3 Do not invade the privacy of others;
 - 7.1.4 Use appropriate language; do not swear or use vulgarities;
 - 7.1.5 Send only information that you would convey in other media (privacy of E-mail messages cannot be guaranteed as maintenance of the E-mail system may require access to user's files);
 - 7.1.6 Recognizing that computer resources are limited and valuable, keep file transfers to a minimum; bit torrent file sharing application (such as Utorrent) are prohibited.
 - 7.1.7 Stay on topic and keep messages short and to the point.

8.0 ENFORCEMENT OF TERMS AND CONDITIONS

- 8.1 The use of the Board's network is a privilege, not a right. Violation of terms and conditions could result in temporary or permanent withdrawal of privileges.

8.2 MTIE, its schools and agents, have the right, but not the obligation to monitor all computer use (both student and adult) to ensure compliance with the regulations and expectations set forth in this policy.

8.3 The Network Administrator may close an account at any time, as required.

9.0 APPLICATION FOR ACCOUNT

9.1 Students and staff of the Board may apply for a network account by submitting a completed application form and contract to the Network Administrator.

9.2 The signature on the contract is legally binding and indicates the parties who signed have read the terms and conditions carefully and understand their significance.

10.0 USE OF SOCIAL MEDIA OUTLETS

10.1 The school administration has the right to grant, restrict or prohibit access to social media forms on the school's network.

10.2 The use of social media should be exclusively used for the purposes of improving the quality of education for students and for the dissemination of information to the community.

10.3 Staff are required to have written authorization from the school administration prior to posting any information pertaining to MITE, its schools, students and/or employees on approved social media outlets.