



CLASSROOM TEACHER

Job Description

POSITION TITLE: School Teacher

JOB FUNCTION: Under close supervision, plans and guides the learning process to help students achieve curriculum objectives. Teachers must maintain a comfortable classroom atmosphere conducive to learning while selecting and using effective instructional methods and learning materials. Teachers will establish a cooperative relationship with students, Innu classroom assistants and maintain communication with parents/guardians. Teachers will also participate and engage in professional growth activities under the direction of school administration.

REPORTING TO: The School Principal or designate.

SPECIFIC FUNCTIONS:

- Follows and demonstrates professional practices consistent with school and board policies in working with students, students' records, parents and guardians and colleagues
- Works cooperatively with school administration, special support personnel, colleagues and parents/guardians
- Demonstrates professional practices in teaching
- Makes knowledge accessible to all students
- Develops students' respect for learning
- Fosters students' self-esteem, motivation and sense of civic responsibility
- Maintains lesson plans and assigns reasonable tasks to students
- Organizes and maintains accurate, complete, and appropriate records
- Enforces regulations concerning student conduct and discipline
- Takes precautions to protect records, equipment, materials and facilities
- Demonstrate timeliness and attendance for assigned responsibilities (i.e. hallway/entrance and exit duty)
- Attends and participates in staff meetings and other assigned meetings and activities according to school policy
- Provides adequate information, plans, and materials for substitute teachers



CLASSROOM TEACHER

MINIMUM QUALIFICATIONS:

- Bachelor Degree in Education (Prim/Elem, Intermediate or Secondary) from an accredited college or university
- Valid Newfoundland and Labrador teaching certificate
- Demonstrate excellent skills in organization, communication, planning, teaching, evaluating and disciplining
- Demonstrate ability in team-work
- Knowledge of current curriculum
- A love for people, especially children and a passion for teaching and education

SUPERVISION / EVALUATION:

- The Teacher will take direction and advice from the School Principal.
- Evaluated by the Principal/Vice-Principal in an on-going basis.